

**MINUTES
Of the
SOUTH LYONS TOWNSHIP SANITARY DISTRICT
Board Meeting
THURSDAY, MARCH 18, 2010**

CALL TO ORDER:

The Board of Trustees of the South Lyons Township Sanitary District met in a regularly scheduled meeting at **4:30.m. on THURSDAY, MARCH 18, 2010** at the District offices. Trustee Finn called the meeting to order, Trustee Anderson called the roll:

Present: Trustees Finn, and Anderson
Also present: Treasurer Linda Bugielski, Superintendent Chris Breakey, Attorney Ed King, Engineer Tom Heuer, Karla Oden, John Hubney, Matt Gollin and Charles Thulin
Absent: Trustee Tom Peck

OMNIBUS VOTE AGENDA

- A. Approval of the JANUARY 21, 2010 Regular Board Meeting Minutes
- B. Approval of the FEBRUARY 18, 2010 Regular Board Meeting Minutes
- C. Approval of the Treasurer's Report for FEBRUARY, 2010
- D. Approval of Corporate & Sewer Warrants FEBRUARY 15, 2010
- E. Approval of Corporate & Sewer Warrants FEBRUARY 28, 2010
- F. Approval of General Ledger Adjustments FEBRUARY 28, 2010
- G. Approval of Payment request # 4 and change order #2
- H. Approval of Special Meeting FEBRUARY 4TH, 2010 Minutes

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE ANDERSON TO APPROVE THE OMNIBUS AGENDA, ITEMS A THROUGH H WERE ACCEPTED BY ROLL CALL

AYES: TRUSTEES FINN & ANDERSON

NAYS: NONE

ABSENT: TRUSTEE PECK

Introductions of staff were made by Engineer Heuer.

CITIZENS COMMENTS: NONE

TREASURER'S REPORT

- A) LIABILITY INSURANCE:** General Liability Insurance Policy Renewal and Vehicle Insurance was sent late and needs approval. Policy limits were discussed and it was determined to ask about increasing the policy limits to 3Mill. Discussion was had about no lapse in coverage and Attorney King stated that he would initiate a Conference call with the Agent and the Treasurer to verify no lapse in coverage.
- B) Copiers:** Toshiba and Keyocera were the copiers of choice for both the Treasurer and the Superintendent. There was some questions as to the operating cost and the maintenance price inclusive of ink cartridges. A question was made whether leasing or purchasing is best and what a per copy cost might be. The Treasurer will verify purchase arrangements with regard to the maintenance contract and will report back.

- C) Sewer Billing** – The updated sewer fees have been given to Mary to input and the Treasurer should have a handle on revenues for 2010/2011 shortly.

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE ANDERSON TO APPROVE THE RENEWAL OF GENERAL LIABILITY INSURANCE AS DISCUSSED WITH A POTENTIAL INCREASE IN THE LIMIT \$3 MILLION WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEES FINN & ANDERSON

NAYS: NONE

ABSENT: TRUSTEE PECK

Trustee Anderson inquired about bills being sent to the Superintendent for review. The Treasurer stated that she would include the Superintendent from now on. It was also asked by Trustee Finn that Attorney King also have his billing included prior to the board meeting for review for which he agreed.

SUPERINTENDENT'S REPORT:

- A) Home Inspections: Finding with great frequency, combination sump pits which contain the footing drain and laundry. These should have been caught upon the last two inspections but were not. There is a great deal of flow once it has been corrected. It was stated by Attorney King that it is imperative that there is a written report. The Superintendent is going to work with the City and the Village to make the corrections.
- B) Mary Howes: Attorney King described the letter sent to Dr. Howes. A lengthy discussion was had between Attorney King and Superintendent Breakey regarding the 2007 grease interceptor ordinance and the application of the ordinance to businesses in the district which did not meet the minimum requirements. It was agreed to by the Attorney and the Superintendent that they would investigate the ordinance and individual stores and then respond with regard to Dr. Howes.
- C) The Superintendent met with Ryan Gillingham with regard to issues with the lighting contractor and with trees. The street light issue needs resolution and Mr. Heuer indicated that a meeting will take place regarding future handling of the lighting for LaGrange. There are issues with the survival of the trees but with due care when work is performed any reparations for the trees should be done on a case by case basis.

ATTORNEY'S REPORT

Review of the February 4th Special Meeting minutes.

ENGINEER'S REPORT

- A. 9th avenue paving estimate was discussed and it was decided that bid documents should be developed. Attorney King stated that a discussion will be had with Mr. Heuer and Mr. Breakey regarding the next step and reported to the board.
- B. 7th avenue sewer has concrete adhered to the bottom for some distance. It is believed by Mr. Heuer that Hydro-vision will be able to effectively remove the concrete with a specialized cutter. The line needs televising in order to determine the status of the balance of the services. Discussion was had regarding additional laterals which may need to be repaired and lining of the existing 50 year old sewer along this stretch of 7th ave..

- C. The 6th avenue and 58th street combined laterals were described and it was determined that both lines should be cleaned and televised to determine the viability of leaving the laterals as they exist.
- D. Material testing subcontract – after analysis of other firms by Mr. Heuer he concluded that CG MT offered the best option.

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE ANDERSON TO APPROVE THE USE OF CGMT AS MATERIAL TESTING COMPANY ACCEPTED BY ROLL CALL

AYES: TRUSTEES FINN & ANDERSON

NAYS: NONE

ABSENT: TRUSTEE PECK

- E. Payment request #5. It was decided Trustee Pecks signature is required and it was decided to send it to Trustee Peck for signature on Vacation.

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE ANDERSON TO APPROVE PAYMENT REQUEST # 5 WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEES FINN & ANDERSON

NAYS: NONE

ABSENT: TRUSTEE PECK

OLD BUSINESS

NEW BUSINESS

Supplemental Engineering - Trustee Finn felt that if something happen to Mr. Heuer's firm there is someone who can come in and fill the void.

The board authorized the Superintendent to gather information on Supplemental Engineers and to present 3 candidates to the board to vote on for the next meeting.

Countryside Water Bill: It was discussed that the water bill was for cleaning and lining. The board asked to inquire about the quantity used and the rate at which we were charged and report back to the board.

ADJOURNMENT

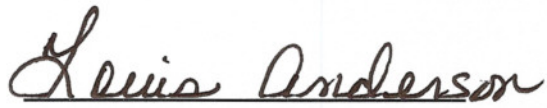
ON A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE PECK, THERE BEING NO FURTHER BUSINESS TO DISCUSS, TO ADJOURN THE REGULAR MEETING OF THE BOARD OF TRUSTEES WAS UNANIMOUSLY ACCEPTED BY A ROLL CALL VOTE:

AYES: TRUSTEES FINN, PECK & ANDERSON

NAYS: NONE

ABSENT: NONE

Meeting adjourned at 6:00 p.m.

A handwritten signature in cursive script that reads "Louis Anderson". The signature is written in dark ink and is positioned above a horizontal line.

LOUIS ANDERSON, Trustee/Clerk