

MINUTES
Of the
SOUTH LYONS TOWNSHIP SANITARY DISTRICT
Board Meeting
WEDNESDAY September 15, 2010

CALL TO ORDER

The Board of Trustees of the South Lyons Township Sanitary District met in a regularly scheduled meeting at 4:30.m. on **WEDNESDAY SEPTEMBER 15, 2010** at the District offices. Trustee Finn called the meeting to order, Trustee Anderson called the roll:

Present: Trustees Finn, Peck and Anderson

Also present: Treasurer Linda Bugielski, Superintendent Chris Breakey, Account Coordinator Mary Salinske, Attorney Ed King, Engineer Charlie Thulin
Resident-Olivia Chen 9712 W 56th St, Countryside, IL 60525
Bob Taylor-Fiordiroso Construction

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE ANDERSON TO APPROVE THE AGENDA WITH NO ADDITIONS

AYES: TRUSTEES FINN, PECK & ANDERSON

NAYS: NONE

ABSENT: NONE

OMNIBUS VOTE AGENDA

- A. Approval of the AUGUST 19, 2010 Regular Board Meeting Minutes
- B. Approval of the Treasurer's Report for AUGUST, 2010
- C. Approval of Corporate & Sewer Warrants AUGUST 31, 2010
- D. Approval of General Ledger Adjustments AUGUST, 2010

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE PECK TO APPROVE THE OMNIBUS AGENDA, ITEMS A THROUGH D WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEES FINN, PECK & ANDERSON

NAYS: NONE

ABSENT: NONE

CITIZEN COMMENTS

Mrs. Olivia Chen, 9712 W 56th st had concerns about concrete being replaced in her driveway before she has a chance to replace her lateral. She is requesting the board leave the concrete work in her driveway until her contractor has completed work. Bob Taylor was present at the meeting and assured her he would not pour concrete until she has completed work. She also had concerns about having to pay for a permit from both the South Lyons Township Sanitary District and the City of Countryside to complete work on her sanitary line. There was a brief discussion on the Illinois plumbing code and the board informed Mrs. Chen she would have to request refund from the city since the district has no jurisdiction.

Bob Taylor-Fiordirosa is requesting a retention reduction from 10% to 5%. He explained that everything on the punch list is being taken care of. Trustee Finn informed Bob that he has not completed or seen the punch list for Countryside. Bob informed the board that he will meet with Chris Breakey and Charlie Thulin and will complete all issues.

Ed King informed Bob that the board will request a letter from the engineer seeking his professional opinion. If the board is satisfied with the opinion he will suggest that the board consider the reduction.

TREASURER'S REPORT

Treasurer informed the board that the auditors were in the office August 30th- September 7th and are finished with all field work. They are still doing work on the single audit for the construction project. They have been in contact with district engineer Tom Heuer through email for verification on certain forms the IEPA demands. Once the audit and single audit are complete they will be presenting a draft to the board at the October meeting.

The adjuster called from the insurance company and asked more questions and informed Linda they will be out to all affected homes for the claim. Linda will follow-up with the adjuster.

Trustee Finn questioned the amount spent on office supplies this month. Linda explained that cartridges were ordered for the new copier.

SUPERINTENDENT'S REPORT

- A)** The Superintendent informed the board that work at Ideal School is at a standstill. John Hubeny is reviewing proposal. There are issues with MWRD and the lateral has not been started.
- B)** The Superintendent reviewed letters from engineer and attorney concerning lift station equipment. Trustee Peck questioned whether it should be sent out to bid. Attorney Ed King gave his professional opinion that since the controls and accessories were specialized equipment and it was an emergency situation that it did not need to be sent out for bidding.
- C)** The board questioned where everything stood with Dr. Mary Howes, the superintendent informed the board that she does not think Yeng-Ho will be occupying the store for much longer. Trustee Peck requested a timeframe. Since Subway is in the process of receiving a permit from MWRD to make the connection from the building into our mainline it was suggested that the district does not issue a permit until a grease trap is installed or Yen-Ho is closed. Attorney Ed King will draft a letter giving Dr. Howes a deadline of October 31, 2010.

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE PECK TO AWARD BID FOR PUMP STATION FOR ELECTRONICS, NOT INCLUDING PUMPS IN THE AMOUNT OF \$30,941.00 WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEES FINN, PECK & ANDERSON

NAYS: NONE

ABSENT: NONE

ATTORNEY'S REPORT

Ed King explained to the board that he received a letter from Mr. Marino regarding notice of a contractor lien being filed against the district. He explained that although it is a very confusing situation and there seems to have been a third party arrangement between Fiordirosa and JS Reimer Inc he does not think this an issue that has anything to do with the districts contract with Fiordirosa. Ed has left messages with

Dominick Fiordirosa that he would like a copy of the joint venture agreement so he can determine how the district should proceed.

ENGINEER'S REPORT

- A) Charlie Thulin informed the board that Fiodirosa has completed work on 7th and 56th st since last board meeting and they are completing the restoration as soon as the work is complete.
- B) Change order # 8-Driveway concrete in the amount of \$2,900.59.
- C) Pay request # 11 in the amount of \$242,043.82.
- D) Madison and 56th st resurfacing contract has been awarded to Central Blacktop in the amount of \$97,462.65.

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE PECK TO ACCEPT CONTRACT AND APPROVE CHANGE ORDER # 8 IN THE AMOUNT OF \$2,900.59.

- AYES: TRUSTEES FINN, PECK & ANDERSON
- NAYS: NONE
- ABSENT: NONE

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE PECK TO APPROVE PAY ORDER #11 IN THE AMOUNT OF \$242,043.82 WITH THE CONDITION THAT ED KING MATCHES UP AMOUNTS TO LIEN WAIVERS

- AYES: TRUSTEES FINN, PECK & ANDERSON
- NAYS: NONE
- ABSENT: NONE

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE PECK THAT THE 56TH ST AND MADISON AVE RESURFACING CONTRACT BE AWARDED TO CENTRAL BLACKTOP IN THE AMOUNT OF \$97,462.65

- AYES: TRUSTEES FINN, PECK & ANDERSON
- NAYS: NONE
- ABSENT: NONE

OLD BUSINESS

- A) Review letter from Ed King concerning lift station equipment. Ed is in agreement with Tom Heuer and Chris Breakey that the specialized equipment be installed by Metropolitan.
- B) Job Description-Mary Salinske, Account Coordinator. Superintendent Chris Breakey presented the board with additional responsibilities that have been added to the job description. The superintendent also proposed and increase in the yearly salary to \$40,000. After brief discussion on additional

responsibilities Trustee Finn requested that Chris have Victoria McGrath draft a complete job description and present it to the board at the October board meeting. Trustee Anderson requested that cross training be added to all descriptions.

Trustee Finn asked the Treasurer if there was money in the budget for this increase and Linda informed the board that there are funds in the appropriation for the increase. The board agreed that once the description is complete Mary Salinske will officially accept it per Ed King's suggestion. Linda asked if the increase would be retroactive and the board agreed it would be to June 1, 2010.

Linda suggested that if the clerk duties were going to be added the board should appoint Mary Salinske the clerk.

ADJOURNMENT

ON A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE PECK, THERE BEING NO FURTHER BUSINESS TO DISCUSS, TO ADJOURN THE REGULAR MEETING OF THE BOARD OF TRUSTEES WAS ACCEPTED BY A ROLL CALL VOTE:

AYES: TRUSTEES FINN, PECK & ANDERSON

NAYS: NONE

ABSENT: NONE

Meeting adjourned at 6:10 p.m. _____

LOUIS ANDERSON, Trustee/Clerk