

**MINUTES
Of the
SOUTH LYONS TOWNSHIP SANITARY DISTRICT
Board Meeting
THURSDAY August 11, 2011**

CALL TO ORDER

The Board of Trustees of the South Lyons Township Sanitary District met in a regularly scheduled meeting at **6:00 p.m. on THURSDAY August 11, 2011** at the District offices. Trustee Finn called the meeting to order, Trustee Felice called the roll.

Present: Trustees Finn, Grace, Felice

Absent: Superintendent Chris Breakey

Also present: Treasurer Linda Bugielski, Account Coordinator Mary Salinske, Attorney Ed King, Engineer Tom Heuer, Mary Howes, and Larry Fullerton

OMNIBUS VOTE AGENDA

- A. Approval of the JULY 21, 2011 Regular Board Meeting Minutes
- B. Approval of the Treasurer's report for JULY 2011
- C. Approval of Corporate & Sewer Warrants JULY 31, 2011
- D. Approval of General Ledger Adjustments JULY 2011
- E. Approval of UB Adjustments for JULY 18-AUG 5, 2011

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE GRACE TO APPROVE THE OMNIBUS A-E WITH CORRECTIONS TO THE MINUTES WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEES FINN, GRACE, FELICE.

NAYS: NONE

ABSENT: NONE

BILLS PRESENTED FOR APPROVAL

- | | | |
|----|---|-------------|
| A. | 11-111 Heuer & Assoc: Sewer Rehab Project | \$10,970.38 |
| B. | 11-112 Heuer & Assoc: Ideal School | \$1,731.42 |
| C. | 11-114 Heuer & Assoc: Flow Monitoring | \$6,307.62 |
| D. | Ed King July 2011 | \$3,735.00 |

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE FELICE TO APPROVE BILLS A-D WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEE FINN, FELICE, GRACE

NAYS: NONE

ABSENT: NONE

CITIZEN'S COMMENTS

Mary Howes discussed the problems she is having with her property at 5501 W Plainfield Rd. She is requesting that the district forego the \$2500 permit fee. She feels the district engineer Mr. Heuer was aware of her issue with her lateral going through the Jewel parking lot since the building of Jewel. She is willing to make the corrections but feels the district should share some responsibility.

TREASURER'S REPORT

The Appropriation Ordinance will be discussed under old business.

There was a discussion on the IML conference which will be held in Chicago September 15-17, 2011.

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE GRACE TO APPROVE \$1200 FOR ANY EMPLOYEES OR TRUSTEES THAT WISH TO ATTEND THE IML CONFERENCE WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEE FINN, FELICE, GRACE

NAYS: NONE

ABSENT: NONE

ATTORNEY'S REPORT

There was a discussion on the IMRF audit and the affidavit that IMRF was requesting that each board member sign. Attorney King recommended that the trustees do not sign the document because IMRF was requesting the trustees verify that the position of trustee requires 600 hours and that the position does not meet the required 600 hours per year. Trustee Finn questioned why he was even in the pension and was never told that there was a 600 hour requirement. The treasurer said she thought the 600 hour rule only applied to employees and not trustees. Trustee Finn questioned why the district pays almost \$77,000 per year towards the pension. The treasurer explained that the district pays 33% due to an ex trustee that now has a position at a much higher salary. IMRF is charging the district to pay towards the ex trustee's pension because of years served at their present salary not based on salary that was earned during their time at the district.

ENGINEER'S REPORT

Mr. Heuer explained to the board that the district still has an open punch list for the project that Fiordiroso has not provided any action on the remaining items. They also have not provided any lien waivers that have been requested to pay the sub-contractors for June, July and August. Mr. Heuer is presenting pay requests with the final numbers for the project.

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE GRACE TO APPROVE PAYMENT REQUEST # 20 IN THE AMOUNT OF \$22,609.81 WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEE FINN, GRACE FELICE

NAYS: NONE

ABSENT: NONE

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE GRACE TO APPROVE CHANGE ORDER #17 IN THE AMOUNT OF \$2,244.30 WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEE FINN, GRACE, FELICE

NAYS: NONE

ABSENT: NONE

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE GRACE TO DISBURSEMENT REQUEST #20 IN THE AMOUNT OF \$22,610.00 WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEE FINN, GRACE, FELICE

NAYS: NONE

ABSENT: NONE

OLD BUSINESS

The treasurer made one change to the appropriation ordinance which was adding a higher percentage to engineering costs.

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE GRACE TO APPROVE APPROPRIATION ORDINANCE 2011-01 WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEE FINN, GRACE, FELICE

NAYS: NONE

ABSENT: NONE

There was a discussion on Mary Howe's request to the board to waive the permit fee. After careful consideration the board decided not to waive the permit fee. Attorney King will draft a letter for Chris to present to Mary Howe.

There was a discussion on a policy issue concerning reimbursement that Linda asked the board for clarification on the current policy. If a claim is submitted without an EOB or the bill states that the charge is not covered by insurance does the district reimburse? Trustee Finn and Trustee Grace feel that everything should be reimbursed only with an EOB. Trustee Felice felt that the reimbursements covered or not covered should be reimbursed out of the \$3000 reimbursement fund. Trustee Felice explained that it was for a claim she submitted that was not covered by the insurance and her understanding was that the \$3000 could be used at her discretion.

Attorney King and Trustee Finn will discuss the amendments to the policy and submit it at the next board meeting. Until the policy is amended an EOB is required for all reimbursements.

A MOTION BY TRUSTEE GRACE AND SECONDED BY TRUSTEE FINN TO APPROVE TRUSTEE FELICE'S CLAIM WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEE FINN, GRACE, FELICE

NAYS: NONE

ABSENT: NONE

NEW BUSINESS

Engineer Tom Heuer discussed the replacement of the transfer switch. He is recommending that the switch be replaced.

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE FELICE TO ALLOW CHRIS TO ACCEPT THE BID FROM METROPOLITAN IN THE AMOUNT OF \$2,540.00, RICHMOND ELECTRIC IN THE AMOUNT OF \$950.00 WITH A POSSIBLE ADDITIONAL CHARGE OF \$425.00 TO EXTEND CABLES WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEE FINN, GRACE, FELICE

NAYS: NONE

ABSENT: NONE

ADJOURNMENT

ON A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE FELICE, THERE BEING NO FURTHER BUSINESS TO DISCUSS, TO ADJOURN THE REGULAR MEETING OF THE BOARD OF TRUSTEES WAS ACCEPTED BY A ROLL CALL VOTE:

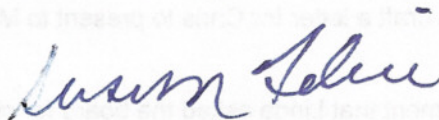
AYES: TRUSTEES FINN, GRACE, FELICE

NAYS: NONE

ABSENT: NONE

Meeting adjourned at 8:00 p.m.

SUSAN FELICE



TRUSTEE/CLERK