

MINUTES
Of the
SOUTH LYONS TOWNSHIP SANITARY DISTRICT
Board Meeting
THURSDAY, December 15, 2011

CALL TO ORDER

The Board of Trustees of the South Lyons Township Sanitary District met in a regularly scheduled meeting at **6:00 p.m. on THURSDAY, DECEMBER 15, 2011** at the District offices. Trustee Finn called the meeting to order, Trustee Felice called the roll.

Present: Trustees Finn, Felice

Also present: Superintendent Chris Breakey, Attorney Ed King, and Engineer Tom Heuer, Linda Bugielski, Mary Salinske, Eric Peck, City of Countryside Attorney and Bob Pondelicek, City of Countryside Alderman

Absent: Trustee Grace

OMNIBUS VOTE AGENDA

- A. Approval of the NOVEMBER 15, 2011 Regular Board Meeting Minutes
- B. Approval of Corporate & Sewer Warrants NOVEMBER 15, 2011
- C. Approval of Corporate & Sewer Warrants NOVEMBER 30, 2011
- D. Approval of General Ledger Adjustments NOVEMBER 30, 2011
- E. Approval of Billing Adjustments NOV 11-Dec 9, 2011

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE FELICE TO APPROVE THE OMNIBUS A-E WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEES FINN, FELICE,

NAYS: NONE

ABSENT: TRUSTEE GRACE

BILLS PRESENTED FOR APPROVAL

A.	Inv # 11-175 Heuer & Assoc	Sewer Rehab Project	\$522.16
B.	Inv # 11-179 Heuer & Assoc	Countryside City Center	\$7,489.47
C.	Ed King	November 2011 Legal Services	\$5,724.00

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE FELICE TO APPROVE BILLS A-C WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEE FINN, FELICE

NAYS: NONE

ABSENT: TRUSTEE GRACE

OLD BUSINESS

There was a discussion on the three alternative plans submitted to the district for approval concerning the City of Countryside City Center. Present from the city were Attorney Eric Peck and Alderman Pondelicek. The discussion revolved around the possibility that the district would approve the city plan to install a collector system on LaGrange Rd for existing businesses and new development. The district required as a part of the plan/proposal for the city to submit a framework of an agreement which would include the city's agreement to pay the districts legal and engineering fees and supervisory costs. Along with the agreement the city would submit new engineering plans. Once all documentation is received the districts engineer and superintendent will begin the review process.

Trustee Felice asked Superintendent Chris Breakey to stay because she had a couple questions to ask him concerning the IMRF audit. Trustee Felice stated for the record that she has been devoting 600 hours or more to the district and is now keeping a log and will be signing the IMRF form 6.93-A

Trustee Felice informed the board and Mr. King that she was told by another sanitary district that by not committing to the 600 hours the trustees would not be eligible for medical insurance by the 1936 sanitary act. Linda informed the board that she was just reviewing the act and it does provide for insurance. (A copy of the chapter 42, par 415.1 is attached to these minutes)

Trustee Felice claims that she has been advised that the nature of the recent IMRF audit was done so by Superintendent Chris Breakey's request. Mr. Breakey informed Trustee Felice and the board that he had absolutely nothing to do with the audit. Mary Salinske informed the board that when she was at last month's treasurer training approximately 95% of municipalities, cities and districts had been audited. Trustee Felice explained she knew they were audited, she was referring to the nature of the audit. Mr. Breakey asked Trustee Felice to be specific what she meant by the "nature" of the audit. Trustee Felice failed to respond to the question. Mr. Breakey informed the board that when the auditors were in the office they asked him questions and he answered honestly. Mr. Breakey informed the board that IMRF was asking the specific question if the job of trustee requires 600 hours not if a specific person works 600 hours. (A copy of IMRF form 6.93 is attached to these minutes) Attorney King informed the board that the position does not qualify for the 600 hours but that he does not follow each individual trustee around. Trustee Felice claims she does work the 600 hours and Trustee Finn disagrees. Trustee Finn claims that even during the major project and his meetings with the city he does not work 600 hours. Trustee Finn informed Mr. King that when the IMRF document 6.93-A was presented to the board in August 2011 Mr. King advised the board not to sign the document.

SUPERINTENDENTS REPORT

The Superintendent informed the board that most of the equipment was installed at the 9th ave lift station. The remaining equipment will be installed by the end of next week,

Civic Systems came to the office and did a presentation on their computer system with the office employees. The employees discussed the needs of the district and they will put together a proposal for the board. The superintendent also has a couple more systems scheduled for presentations.

Superintendent Chris Breakey left the meeting at 7:25

TREASURER'S REPORT

Linda presented the tax levy with no increase from last year. She requested the board approve the tax levy. Linda also presented the 2012 calendar for board meetings. There was no issue with the January meeting and the trustees will give ample notice for any conflicts for the following meetings.

Linda also presented the 2012 holiday schedule to the board.

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE FELICE TO APPROVE ORDINANCE 2011-3 WITH NO INCREASE FROM LAST YEAR WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEES FINN, FELICE

NAYS: NONE

ABSENT: GRACE

A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE FELICE TO APPROVE THE 2012 HOLIDAY SCHEDULE WAS ACCEPTED BY ROLL CALL

AYES: TRUSTEES FINN, FELICE

NAYS: NONE

ABSENT: GRACE

ATTORNEY'S REPORT

Mr. King was in contact with Mr. Heuer today. The next thing on the agenda is seeking court approval to make the second batch of payouts to sub-contractors, suppliers and material contractors. Fiordirosa must supply a breakdown of payouts and which payout requests are covered by the dollar amount.

ENGINEER'S REPORT

Mr. Heuer has nothing to report since the City Center was discussed in old business.

NEW BUSINESS:

FOIA request guidelines-Trustee Finn would like to set guidelines for all FOIA requests. In a previous board meeting Trustee Felice requested that she have special privileges to come in the office after hours with her husband Peter Felice. At the time Trustee Finn agreed and then more requests were submitted and he feels that the district should have standard guidelines that pertain to all requests.

ADJOURNMENT

ON A MOTION BY TRUSTEE FINN AND SECONDED BY TRUSTEE FELICE, THERE BEING NO FURTHER BUSINESS TO DISCUSS, TO ADJOURN THE REGULAR MEETING OF THE BOARD OF TRUSTEES WAS ACCEPTED BY A ROLL CALL

AYES: TRUSTEES FINN, FELICE

NAYS: NONE

ABSENT: GRACE

Meeting adjourned at 7:35 p.m.

SUSAN FELICE

MICHAEL GRACE : ACTING CLERK

A handwritten signature in black ink, appearing to read "Michael Grace", written in a cursive style.

TRUSTEE/CLERK

(70 ILCS 2805/4.1) (from Ch. 42, par. 415.1)

Sec. 4.1. The board of trustees of any sanitary district may arrange to provide for the benefit of employees and trustees of the sanitary district group life, health, accident, hospital and medical insurance, or any one or any combination of such types of insurance. Such insurance may include provision for employees and trustees who rely on treatment by prayer or spiritual means alone for healing in accordance with the tenets and practice of a well recognized religious denomination. The board of trustees may provide for payment by the sanitary district of the premium or charge for such insurance.

If the board of trustees do not provide for a plan pursuant to which the sanitary district pays the premium or charge for any group insurance plan, the board of trustees may provide for the withholding and deducting from the compensation of such of the employees and trustees as consent thereto the premium or charge for any group life, health, accident, hospital and medical insurance.

The board of trustees may exercise the powers granted in this section only if the kinds of such group insurance are obtained from any insurance company authorized to do business in the State of Illinois or any other organization or service offering similar coverage. The board of trustees may enact an ordinance prescribing the method of operations of such insurance program.

(Source: P.A. 90-655, eff. 7-30-98.)



CERTIFICATION BY ELECTED OFFICIAL OF HOURS REQUIRED - 600

IMRF Form 6.93-A (Rev. 09/11)

PLEASE PRINT OR TYPE

Purpose of Form

This form is for Board members and certain other elected officials to certify that the hours required to fulfill the duties of their office are equal to or more than the hourly standard for IMRF participants.

OFFICIAL'S FIRST NAME	MIDDLE INITIAL	LAST	JR., SR., II, etc.
STREET (MAILING) ADDRESS	CITY	STATE	ZIP + 4
EMPLOYER NAME		EMPLOYER IMRF I.D. NUMBER	

CERTIFICATION BY ELECTED OFFICIAL

I hereby certify that:

- A) I understand that an elected position must normally require performance of duty for at least 600 hours in a twelve-month period in order to be eligible for IMRF participation. IMRF participation is not an automatic benefit of holding elected office.
- B) I understand that it is only the hours of actual work normally required to perform the duties of the office that are counted toward the IMRF hourly standard. Hours spent at meetings, preparing for meetings, in the office, and hours spent actually conferring with constituents are to be counted as performance of duty. Hours spent on-call or otherwise informally available to constituents do not count toward the IMRF hourly standard, nor does time spent traveling to meetings.
- C) The hours of work normally required to fulfill the duties of _____ for the _____ are at least 600 hours, which is the IMRF hourly standard for this unit of government.
(Office Title)
(Name of Unit of Government)
- D) I understand that any person who knowingly makes any false statement or falsifies or permits to be falsified any record of the Illinois Municipal Retirement Fund in an attempt to defraud IMRF is guilty of a Class 3 felony (40 ILCS 5/1-135).

Signature of Official _____

Date* _____

*You may be required to periodically renew this certificate.

Illinois Municipal Retirement Fund

2211 York Road, Suite 500, Oak Brook Illinois 60523-2337
Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673)
www.imrf.org