

**MEETING MINUTES**  
**South Lyons Township Sanitary District**  
**Regular Board Meeting**  
**Thursday September 22, 2015**

Call to Order

The meeting was called to order at 6:00 by Trustee Susan Felice and seconded Tom Clancy

Roll Call

The roll call was done. Present were Trustee Clancy , Trustee Grace, and Trustee Felice Also Present were Attorney Cainkar, Treasurer Kelly Zabinski, Rodney Philipi and Office Clerk Robert Alejandro.

Omnibus Vote Agenda

- A. Approval of the August 20, 2015 Regular Board Meeting Minutes
- B. Approval of the Treasurers Report for August 2015
- C. Approval of Corporate & Sewer Warrants September 22, 2015

Trustee Felice makes motion and Trustee Grace seconded to approve the omnibus agenda items. Roll Call vote All Ayes

Treasurer's Report

- 1. Treasurer Zabinski gave an update on the unbilled accounts. We had identified about 50 accounts not in the system. Some may be accounts where there are one account for several lands parcels but the actual account numbers are not known right now. This will be worked on after bills were mailed out.
- 2. It was explained that the prior year accruals have not been adjusted for. Therefore it looks like we are over budget at this time but the accrual entries have not been adjusted off yet.
- 3. The Levy needs to be done by December but can be passed at any time.

Superintendent's Report

- 1. Discussed the grease inspections – Ryan gave update that they are 40% done with second round. Should be done by late spring.
- 2. Violation Letters – The board expressed the issue with follow up. There appears to be several locations with multiple follow ups by the resident. The schedule appeared inconsistent with the prior month's schedule. Requested that Robert and Ryan follow up together.

Attorney Report

- 1. The Budget and Appropriation Ordinance had been filed with the county.
- 2. The Levy should be planned on being approved at the November meeting.

Engineer's Report

- 1. The documents related to the point repairs and lining projects are prepared and Robinson requested permission to put out to the two projects for bid. Motion made by Trustee Grace and seconded by Trustee Felice to take the point repair and lining projects out to bid. Roll call vote ALL AYES
- 2. Metropolitan Water Reclamation District – Robinson is working on getting the work already completed included in the MWRD requirements so we don't have to repeat the work.
- 3. Rodney handed out maps that reflected the unbilled locations.

4. An update was given on the GIS system and the tablet usages. Currently there is work that needs to be done because everything must be hand typed in because we are not on state planes coordinates.

#### New Business

- A. It was stated that the smoke testing results will be presented at the next board meeting.

The October meeting is changed to October 14th from October 15<sup>th</sup>.

Motion was made by Trustee Grace to adjourn the meeting at 6:50 pm. Seconded by Trustee Felice. Roll Call Vote all AYE