

MEETING MINUTES

Thursday May 21, 2015

Susan Felice and Tom Clancy made a motion to open the board meeting of May 21st at 6 pm. Present were trustee Grace, Trustee, Felice and Trustee Clancy. Also present were Attorney Mike Cainkar, Treasurer Zabinski, Rodney Phillipi of Robinson Engineering and Robert Alejandro..

Omnibus Vote Agenda

- A. Approval of the April 16, 2015 Regular Board Meeting Minutes
(A motion was made to pull section A from the omnibus by Susan Felice and was seconded by Michael Grace) Roll call vote to pull item from the agenda – All AYES
- B. Approval of the Treasurers Report for April 2015
A motion to approve item B was made by Susan Felice and seconded by Michael Grace.
Roll call vote – All AYE
- C. Approval of Corporate & Sewer Warrants May 21, 2015
A motion to approve item C was made by Susan Felice and seconded by Michael Grace.
Roll Call vote – All AYE

Citizens Comments

Patrick Rekhamp who is a reporter from the Better Government Association attended the meeting and proceeded to ask the board members questions. He was asking the board their interpretation of the 2011 audit from the Illinois Municipal Retirement Fund regarding an employee who was the trustee not being eligible based on the 600 hours that is required to enroll. The trustee's at the time filed an appeal and the board for IMRF ruled the position was qualified. There was discussion regard to eligibility. Specific questions were asked of certain board members regarding their participation in IMRF. A former trustee told Mr. Rekhamp that the position does not require more than 600 hours. Trustee Clancy stated he keeps a log and he does do more than 600 hours per year. Discussion took place in regards to attorney advice at the time in signing the 600C letter for IMRF.

Mr. Rekhamp inquired as the size of the district and to the fact that the District has no employees at the time. Discussion with the Countryside Mayor said that the District could be absorbed into the Village. Trustees discussed that the District system is in much better shape than the Villages. The attorney stated that for the District to dissolve a community will have to want to take over all the issues facing the sanitary requirements.

Treasurer's Report

The financial statements were presented for the end of April. Treasurer Zabinski stated that she will provide an adjustment at the end of the year so that the general fund will not end in a deficit. The District will not be getting any additional property taxes through the end of the fiscal year. The board discussed the different accounts related to the Robinson Contracts and services they provide. There will be changes in the next budget for the different costs charged by Robinson. The board inquired as to why Julie calls were so much below budget.

Investments status was discussed. We still have a large balance in investments.

Replied to Trustee Grace's email regarding our 2013 W-2s not being received by the Social Security Administration. Ms. Zabinski explained that we received notice about them not being received in addition to the 941. It was explained that they were all submitted.

Treasurer Zabinski also stated that she needs direction to determine the correct course of action regarding miscellaneous bills from Robinson Engineering. One item was the fee related to billing us to prepare the bill. They have agreed to remove this fee bill. The board and Robinson discussion took place regarding specific items on the bills. There was some discussion in regards to the there being some training because of lack of documentation. We need to evaluate it going forward and discussion will take place at the next meeting when Tom is present.

We got the audit from Workers Compensation. We owed \$600 primarily due to a high rated position and we had to pay on the Settlement for Mr. Walsh as with back wages. There is an issue with IPRF wanting to pay for the workers compensation for 3 months because of us not giving notice of no employees. Mesirow is trying to fix it.

Superintendent's Report

Rodney reviewed the report that was handed out discussing the various events that took place throughout the month of May 2015. There was an issue with 5325 S. Caisson. Robinson does not understand why an inspection needed to be done. The Board inquired about Constance and it was confirmed it was the resident's issue not the Districts. No Emergency call outs. There are 11 grease trap inspections remaining. There have been a lot of inspections for demolitions which has caused delays in the grease trap inspections.

Ryan is now providing a schedule and notifies when they are and are not coming into the district.

Attorney's Report

No report

Engineer's Report

Both projects are done and Robinson is evaluating the videos and reports and are in the process of adding them to the sewer project report. There are two manhole collapse on 58th. Other than that there does not believe to be any other issues.

A map was handed out to the board and reviewed for the projects to be completed. There is only a small section that needs to be completed for smoke testing and manhole inspections. The new codes require 12ft or deeper manholes need to be entered for inspections. 83 manholes need to be inspected. The new inspection codes is going to costs \$300 per manhole. It will cost \$30,000 to complete all the manholes. The District has 10 years to do all the Level 2 inspections.

Robinson will provide a cost to do remaining smoke testing and manhole testing.

Attorney Cainkar left at 6:45 pm.

New Business

Approve Engagement Letter from Selden Fox LTD. for 2015 Audit

A motion was made by Trustee Felice to approve the engagement letter with Seldon Fox to complete the audit for \$11,350. Seconded by Trustee Grace. Roll Call Vote All AYE

Discussion of the Preliminary 2015-16 Budget

Explained that there were header issues on the reports that will be corrected.

Ms. Zabinski explained the IMRF expense and some of the other lines in the budget. There were some options discussed related to the rental of the office space. It was explained that we are getting an increased request for credit cards. The concern is that the fees. The fees are high and it was the intent of the board to delay this for at least one more year.

We could look into the direct debit option versus credit card fees.

The corporate fund looks complete. Individual lines were discussed with the board. We may wish to decline on call services.

On the Sewer Fund, we need the projects and the different engineering costs. The board needs to determine the amount that they want for GIS, ordinance modifications, and other ancillary projects.

Revenues are based on current year actual amounts. The District has \$1.4 million in estimated reserves at the end of the year for reserves.

Finalize the Minor SLTSD Violation Letter – Low cost defects- Downspouts

Finalize the Minor SLTSD Violation Letter – Low cost defects- Cleanout Cap

Finalize the Major SLTSD Violation Letter – High cost defects

The board discussed the letters. Only point in question was “SLTSD will advise”. They agreed it is approved. Robinson and office staff will work to get them issued to the necessary residents.

Adjournment

Susan Felice and Michael Grace passed a motion for adjournment at 7:10 P.M All AYE.