

**MEETING MINUTES**  
**South Lyons Township Sanitary District**  
**February 18, 2021**

The meeting was called to order at 6:06 pm. Present were Thomas Clancy and Michael Grace. Absent was Trustee Felice. Also Present were Michael Cainkar, Ryan Christiansen, Vince Zemgulys, and Kelly Zabinski.

Omnibus Vote Agenda

- A. Approval of the January 2021 Regular Board Meeting Minutes
- B. Approval of the Treasurers Report for January 2021
- C. Approval of Corporate and Sewer warrant February 18, 2021

A motion was made by Trustee Grace and seconded by Trustee Clancy. Roll Call Vote all AYES

Citizens Comments

NONE

IT Report

Phone numbers are working but the billing is still being charged by Comcast. Vince stated he will get that resolved. The Website is up and running and feedback was provided for minor changes.

Treasurer's Report

A discussion took place regarding the phone outage and which phone number would be used for forwarding. It was determined the treasurer's cell phone will be the back up number

A discussion took place regarding Via Bella and their past due amount.

Attorney's Report

The Attorney has been filing liens on properties

Superintendent's Report

The pumps were pulled at the 9<sup>th</sup> Avenue pump to make minor repairs. The Pump showed signs that a large repair in the future. It will be monitored as the snow melts

Villa Venice is moving forward with their improvements and upgrading their plumbing.

It was determined that the follow up letter for the identified repairs will go out after the smoke testing is complete.

### Engineer's Report

It was reported that Rodney Phillipi is no longer employed by Robinson which has caused delays in the preparation of the bid documents and obtaining the bids. It was reported that the bids will be done by the next meeting but the work might not be completed by fiscal year end.

### Old Business

#### New Business

- A. Discuss and approve adjustments to be made to the SLTSD Billing cycle

The letter for change to the billing cycles were approved with minor adjustments.

A motion was made by Trustee Grace and seconded by Trustee Clancy to change the billing cycle from every 3 months to every 4. Roll call votes All AYES

- B. Discuss and approve lease extension - Jan 2021 thru December 2026

A motion was made by Trustee Grace and seconded by Trustee Clancy to approve the extension of lease through December 2026. Roll Call votes all AYES

### Executive session

NONE

### Adjournment

A motion was made at 6:41 pm by Trustee Grace and seconded by Trustee Clancy to adjourn the meeting. All AYES