

**MEETING MINUTES**  
**South Lyons Township Sanitary District**  
**November , 2021**

The Meeting of the South Lyons Township Sanitary District was called to order at 6:02 pm Present were Trustees Grace and Clancy. Trustee Felice was absent. Also Present were Mr. Mike Cainkar, Mr. Ryan Christensen, Mr. Vince Zemguyz and Ms. Kelly Zabinski

Omnibus Vote Agenda

- A. Approval of the September 2021 Regular Board Meeting Minutes
- B. Approval of the Treasurers Report for September 2021.
- C. Approval of Corporate and Sewer warrant October 19, 2021.

A motion was made by Trustee Grace and Seconded by Trustee Clancy. Roll call vote All AYES – Trustee Felice Absent

Citizens Comments

NONE

IT Report

It was reported out that the phone service was attacked from an external county. To combat this, they have set up a redundant VoIP system with Vitality. This will help eliminate the issue should one VoIP system is attacked we have the other online automatically. It was reported out that should the district have additional outages, the District will look to a large scale VoIP service such as AT&T or Comcast.

Treasurer's Report

It was reported out that the reported out that the annual audit was being completed and will be done by 11/30/2021.

There is a billing issue that is occurring with the software that is being work on by LOCIS and we should have it resolved by the end of the next billing cycle.

Attorney's Report

The attorney reported out that there were several liens prepared and they will be filed for each of the properties.

Superintendent's/Engineers Report

The Superintendent reported out that there was nothing of exception to note for the month.

The video taping of the system is completed and is being reviewed by the contractor. Robinson is waiting on the final bills from the contractor.

After the heavy rains, the Superintendent inspected the system and noted nothing of significance that needed improvement.

#### Old Business

- A. Motion to approve Ordinance NO. 2021-2: An ordinance providing for the levying assessment and collection of taxes for the fiscal year beginning June 1, 2021 and ending May 31, 2022 for the South Lyons Township Sanitary District, Cook County, Illinois

A motion was made by Trustee Grace and Seconded by Trustee Clancy to approve Ordinance No. 2021-2. Roll call vote All AYES – Trustee Felice absent.

#### New Business

- A. Discuss new phone system and website development.

Vince will meet with Robert on Tuesday at 10:30 to train on the website.

- B. Discussion of new banking arrangements and authorized users

It appears that the banking arrangements need some clarifying. The bank reached out to the Trustees about authorizing a transactions from me. Based on that phone call the board approved the change to the authorized signers to be President, Secretary and Treasurer and directed Kelly Zabinski to work with the bank to get the signature cards changed.

#### Executive session

NONE

#### Adjournment

A motion was made by Trustee Grace and seconded by Trustee Clancy to adjourn the meeting at 6:41 pm. Roll call vote all AYE.